

## CITY MANAGER'S REPORT

### City Engineer Transition Support Completed

As of June 30, 2005, Acting City Engineer Dave Ross completed his regular, abbreviated office hours to provide for a seamless handoff of projects and certain general operations matters to Public Works Director Henry Louie. Dave and his firm Mark Thomas & Company, Inc. will continue to provide engineering services and project coordination for the Town's pilot Utilities Undergrounding Project, review and give input in finalizing the sewer agreement between the Town and City of Los Altos and provide other consulting engineering services as deemed necessary by Henry Louie.



*City Manager Maureen Cassingham*

Many thanks to Dave for the great professional services over this last year and a half!

### Status of Public Works Maintenance Supervisor Recruitment

The Administrative Services Department has finalized the job flyers and advertisements for the Town's recruitment for the Public Works Maintenance Supervisor position. Ads will appear in the San Jose Mercury News, American Public Works Association publications, Jobs Available and on the Town's website. Flyers will be mailed to all cities and public works agencies in Santa Clara, San Mateo and Alameda Counties. Final filing date is Friday, August 12. Interviews are tentatively scheduled for August 30 or August 31.

### Independent Auditors on Site

The four-member team of independent auditors from Vavrnick, Trine, Day & Company were on site the week of July 5 through July 8 to conduct their initial field work in preparation for their audit of the financial statements for the Town for the year ended June 30, 2005. As you know the development of the financial statements are the responsibility of the Town's Administrative Services Department and the auditor's responsibility is to express an opinion on these statements based on their audit. It is anticipated that all the auditors' field and office work will be completed by mid-October, which should make the audit available for the Finance and Investment Committee and City Council to review in November.

—Maureen Cassingham, City Manager

### Recycle Electronics

Recycling of electronics is becoming a "huge" problem-especially in Silicon Valley.

There is a new company very convenient for Los Altos Hills residents to enable "green" recycling of electronics gizmos (TV, Computer, cell phone, printer, Fax, VCR) located behind Fry's in Palo Alto. Their website is <http://www.greencitizen.com>



## HOME REHABILITATION LOAN PROGRAM STILL AVAILABLE

Since 1976, the Town of Los Altos Hills has made funding available for home rehabilitation loans for Los Altos Hills residents through its Housing Conservation Program. Funded through the Federal Community Development Block Grant program, the Housing Conservation Program provides low-and-to income-eligible homeowners -- loans for home repairs that correct housing code violations, alleviate overcrowding, minimize potential fire hazards, and improve health, safety, accessibility and home security conditions. Examples of eligible work include electrical and plumbing repairs, new flooring, heating and weatherization improvements, kitchen and bathroom remodels, painting, roof repair, structural reinforcement and repair of termite damage.



Program eligibility is based on federal income limits by household size. In order to qualify, a household's annual income must not exceed 80% of the current median income in Santa Clara County, as determined by the U.S. Department of Housing and Urban Development. For example, a family of four must have an annual income no greater than \$84,900 and a two-person household may not exceed an annual income of \$67,900.

Loans up to \$100,000 are available to qualified homeowners; interest rates range from zero to three percent. Loan repayment may be amortized or deferred for up to fifteen years, and all loans are secured by a deed of trust.

The Housing Conservation Program offers a practical solution to lower income residents, particularly seniors and others on fixed incomes, faced with a list of costly home repairs. The program helps residents stay in their homes when they might otherwise be forced to sell, and contributes to the general safety and attractiveness of Los Altos Hills.

The Town's Housing Conservation Program is administered by the Santa Clara County Office of Affordable Housing. For more information or to obtain an application, please call Tracy Cunningham at (408) 441-4323.



### SAVE THE DATE

Friday evening, July 27, 2006  
Los Altos Hills 50th Anniversary Dinner Party  
at the Los Altos Country Club.  
Invites to be sent to all residents soon!



For Council Agenda and Minutes,  
See our Website:  
[www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov)